

Friends of Big Bend Ranch State Park
Board Meeting via ZOOM
2/21/2024

Recorded and submitted by Patrick McKee, Secretary
Called to order 6:10PM CDT

1. Meeting called to order by Joni Buck, President. Quorum established
In attendance:
Patrick McKee, Joni Buck, Scott Whitener, Lauren Cecil, Chris Childs, Kim Keith

BBRSP Superintendents: Laura Jennings, David Renninger
Guest: Amanda Guthrie
Absent: Todd Bureau, David Long, Kevin Urbanczyk
2. Minutes of 11/11/2023 Annual Board meeting - no discussion. Lauren Cecil moved to accept minutes. Kim Keith seconded motion. Motion passed to accept minutes.
3. Treasurer's Report - Patrick for Kim Keith - see attached 2/20/2024 email with Balances and other information
FBBRSP accounts:
A/O 2/20/2024
MFN Bank \$79,705.43
PAY2PAL \$801.99
4. Administrator's report - Patrick McKee for Martha Stafford
Report: 38 constituents have been added to Little Green Light since the last board meeting. 23 of these are donors - 11 were made online, 2 were mailed checks, and 10 donated at Ultra. The other 15 entries were from the sign up sheets at our information table - 2 from the Ultra, 6 from the Tall City Brewing event and 7 from the park.

Discussion regarding hiring bookkeeper - Patrick, Kim and Martha Stafford, Administrator, will report to Joni Buck by end of March with information (candidates, compensation estimates, etc) for presentation at May 15 board meeting.
5. Revisit Old Business
 - a. Credit Cards - discussion regarding obtaining credit cards, use of debit cards connected to separate bank account or use of prepaid cards and writing policies & procedures for use

Patrick, Kim and Martha Stafford will gather information to present to board via email for vote

- b. Nate Gold's gift - Patrick will email all board members to write their personal check and mail to Friends for Martha to purchase gift card and mail to Nate Gold.

6. BBRSP Superintendent's Report

- a. Laura Jennings update - See attached report
- b. David Renninger update -
 - i. TXDoT park road grading
 - ii. Park open staff positions status - new Saucedo Lead Ranger
 - iii. Park host program update
 - iv. Campsite creep issue
 - v. Biking Guide reprint - production cost increase

Friends proposed hosting BBRSP Staff appreciation event proposed 9/15/2024; Lauren volunteered use of Rio Bravo Ranch for the event on that date.

7. Ultra2024 Wrap-up - Trail Roots donated \$3,250 to Friends

8. By-laws - discussion of use of terms Membership vs Donor in relation to by-laws and potential by-laws revisions; this is ongoing project to be continued through the year

9. Fundraising - Lauren Cecil

- a. Reviewed comparison of 2022 and 2023 online auctions results
- b. Promoted concept of recurring annual fundraising events
- c. Continued partnering with Tall City Brewing for fundraising events

10. Marketing - Joni Buck

- a. New calendar for tracking events and deadline
- b. Website updates continuing
- c. Use of calendar year renewals for all membership/donors for ease of tracking and renewals communications

11. Next meeting - May 15, 2024 6pm CDT

12. Adjournment - Joni Buck adjourned meeting as quorum no longer in Zoom Meeting at 8:03 PM CST